

MINUTES OF CHRISTLETON PARISH COUNCIL ORDINARY MEETING

Held on TUESDAY, 2nd April 2019 at 8.00 pm

At Christleton Methodist Church Hall

SIGNED

Present: Cllrs Pauline Pratt, (Chairman), Susan Robson, Mike McGarva, Elizabeth Inall, Janet Brown, Kate Sinclair, Peter Scullion, Simon Kent & Luke Henley

In Attendance: Sue Thwaite (Clerk)

Apologies: CWAC Stuart Parker (Prior Engagement) & Cllr Peter Tonge (Family commitments)

Declaration of Disclosable Pecuniary Interests

Cllr Sinclair declared a personal/pecuniary interest in item 5 Planning – a planning application for her property had been submitted for comment.

Minutes of the last Meeting

1. The Minutes of the Ordinary Parish Council Meeting held on Tuesday, 5th March, and Extraordinary Parish Council Meeting on Tuesday, 12th March 2019 were approved and signed as a true and correct record.

Public Forum

2. There were no public present at this meeting

Planning

Planning Applications

- Cllr Sinclair left the meeting whilst planning application 19/600642/FUL was discussed at this pertained to her residence
3. A list of planning application previously circulated to all Councillors was considered. Comments were noted by the Clerk for submission to CWAC Planning Authority. All comments can be viewed on CWAC website.

Report on Christleton Hall Appeal

4. Cllr Henley confirmed that the date for the Appeal hearing for Christleton Hall Proposal is scheduled for 30th April 2019 and is expected to take two days.
5. Cllr Henley confirmed that he would represent the Parish Council at this hearing.

Traffic & Road Safety

6. PCSO Makin has confirmed that he will be carrying out speed checks on motorists with his TruCam soon on village roads and it has been suggested to him he concentrate on Little Heath Road when carrying out this exercise in Christleton.

Allotments

To receive report from Allotment Group

7. The work to improve the central pathway was completed on Saturday, 16th March.
8. The Spring inspection of the colony was carried out on Friday 15th March and several plots were noted as being in poor condition, these will be re-inspected in the course of the next few weeks to assess what level of cultivation has taken place, and if necessary the plot holders will be written to enquiring what their plans are to rectify the situation.
9. The Annual Risk Assessment was also carried out and it was noted several plots had sheds, greenhouses and other structures in very poor state of repair and are potentially hazardous.

Plot holders will be contacted in due course to request that they are either made safe or removed.

10. It was agreed to source two waste skips over the course of two weekends in April & May to give plot holders the opportunity of clearing any 'non-green' rubbish from their plots.
11. The rent reminder letters have now been sent for the 2019/2020 year.
12. There are currently six vacant plots and six names on the waiting list who will be invited to visit the colony to give them the opportunity to rent one of the plots.

To update Risk Assessment for Allotments

13. The Risk Assessment has been updated and it was approved unanimously by the Council

To Approve Risk Schedule Document

14. The Clerk presented the new Risk Schedule Document to the Council who approved it unanimously and it was signed by the Chairman & Clerk

To consider reviewing the Tenancy Agreement

15. It was agreed to look at ways of reviewing and streamlining the current tenancy agreement, which was inherited from Great Boughton Parish Council when Christleton PC took over the management of the colony in 2016.

Action: Cllr Peter Scullion will review the document and report back to the PC at the next meeting.

Finance

16. The following expenditure was approved.

ORGANISATION	£		Cheque No:
Sue Thwaite – Clerk Expenses for March 2019	79.33	LGA 1972 – Sec 112	2301
Water Plus – water charges for allotment colony	28.33	Small Holding & Allotments Act 1908	2302
Gordon Emery – build and install sandstone planter at The Park	554.69	Open Spaces Act 1906	2303
Mrs M Gudger – refund for allotment gate key	5.00	Small Holding & Allotments Act 1908	2304
No Prior Approval Payments			
Sue Thwaite Clerk – Salary for March 2019 & Additional hrs for February 201	874.92	LGA 1972 – Sec 112	2305
HMRC – PAYE March 2019	293.23	LGA 1972 – Sec 2	2306
Derek Garner – Village Asst Pay & expenses March 2019	84.34	LGA 1972 – Sec 112	2307
Christleton Methodist Church – Room Hire for 12 th March 2019 & 2 nd April 2019	50.00	LGA 1972 – Sec 111	2308
INCOME:			
Bank Balances – @ 25/03/09			
H/I Account	52,824.40		
Current A/C	100.15		
Dredging A/C	10,025.79		

To present year end bank reconciliation for financial year

17. The end of year bank reconciliation was presented, accepted and approved.

To approve £3,000 financial support for King George's Fields Trust

18. As request from the Trustee of KGF was considered and approved.

Resolved: to transfer the sum of £3,000 from the Parish Council to King George's Fields account.

Action; Clerk to action this item.

To approve advertising and distribution of flyers for Annual Open Morning

19. **Resolved:** To approve quotation for the cost of advertising the Open Morning in the A41 Magazine May edition and distribution of flyers to all properties in Christleton of £259.20 incl VAT (no increase from last years price)

Action: Clerk to confirm acceptance of quote.

Christleton Schools

Update from Christleton High School/Report on CHS/CPC Liaison Meeting

20. A report from the recent liaison meeting between the Parish Council and High School was circulated to all Councillors, the school was very welcoming, and they and the Council continue to value these meeting which have resulted in very a good working relationship.
21. The School confirmed that they would welcome the opportunity have a representative on the Traffic Working Group.
22. The report was accepted by all Councillors.

Update from Christleton Primary School

23. There was nothing to report to this meeting

Monthly Inspection Report

Capesthorne Road Community Orchard

24. There were no issues this month – the fruit trees are becoming established and coming into blossom

Action Items

To confirm details for Annual Open Morning

25. The Open Morning will be held on Saturday, 18th May 2019 and a list of exhibitors was approved. The Clerk will forward invitations in the near future.

To receive update on Huntington Parish Councils proposals to improve Huntington/Christleton Footpath

26. Following discussion, and a report from Cllr Tonge who had walked the path it was felt it was not suitable and that any money available should be used on making other cycle tracks and footpaths safer for pupils attending the High School. The cost of upgrading the footpath to be suitable for bicycles would be prohibitive. Usage by students either on foot or bike would be low. It would also be very difficult to maintain where the path is crossed by farm vehicles. A new bridge would be needed over Caldly brook, therefore, Improvement of the existing cycle ways on Caldly Valley Road and in particular at the Sainsbury's junction would be of much more benefit to a larger number of students.
27. **Action:** Clerk to convey decision to Huntington Parish Council.

To confirm entry into Community Pride Competition 2019

28. It was unanimously agreed that Christleton Parish Council should submit entry forms to take part in the Community Pride Competition for 2019
- Action:** - Cllr Brown will complete the necessary forms.

Information Correspondence

1. A list of items received has been circulated to members prior to the meeting

Information only items

2. Request from SCOPE for suitable locations in Christleton to site their Textile Bank re-cycling banks.
3. Information regarding possible changes to the Littleton Lane/Hare Lane crossroads was reported.

Dates of the next meetings: Tuesday 09/05/09 & 04/06/19

Meeting closed at 8.55 pm