

MINUTES OF CHRISTLETON PARISH COUNCIL ORDINARY MEETING

Held on TUESDAY, 9th May 2019 at 8.30 pm

At Christleton Methodist Church Hall

SIGNED

Present Cllrs Luke Henley (Chairman), Simon Kent, Kate Sinclair, Mike McGarva, Janet Brown, John Beckett, John Eccles & Damian Murphy

In Attendance: CWAC Stuart Parker, Jan Nowland (TWG) & Sue Thwaite (Clerk)

To receive apologies: Cllrs Susan Robson & Elizabeth Inall (both away from home)

Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests

Minutes of the last Meeting

1. The Minutes of the Ordinary Parish Council Meeting held on Tuesday, 2nd April 2019 were approved and signed as a true and correct record.

Public Forum

2. There were no issues brought up at this meeting

To confirm Roles & Responsibilities for Councillors

3. Due to the changes of Councillors following the PC election there were several vacancies in key roles on some groups.
4. Cllr Eccles suggest that everyone should put forward a short CV to aid the process of allocating the vacant roles, this was agreed.
5. Cllr Sinclair stated than no changes should be made to the existing allocation unless Councillors want the change their roles.
6. Cllr Beckett thought that there were additional roles to consider and would put them forward for the next meeting.
7. It was agreed that as there were two Councillor absent this item be deferred until June.

Planning

Planning Applications

8. A list of planning application previously circulated to all Councillors was considered. Comments were noted by the Clerk for submission to CWAC Planning Authority. All comments can be viewed on CWAC website.

Discussion following withdrawal of appeal for Christleton Hall & to plan strategy for any future development plans

9. The appeal was withdrawn due to the site being sold to another party, at the time of this meeting there was no information as to the identity of the purchaser.
10. Cllr Sinclair tabled a discussion document for a proactive strategy for the site of the University of Law outlining areas to focus on, engagement with the new owners of the site, community spending, logistics of the development, consultation and stakeholders with recommendations and conclusions.
11. Following discussion, it was
Resolved: That Councillors study the document and bring their thoughts and ideas to the June Meeting with a view to creating a template for any future large developments in Christleton.
Action: Cllr Kent to investigate who has purchased College of Law site

Traffic & Road Safety

Report from Road Safety Group

12. Due to the run-up to the PC elections there had not been a recent meeting.

To confirm representatives on Traffic Working Group following Election

13. Following the PC elections with a member of the TWG being elected to the position of Parish Councillor it was:
Resolved: To agree for Cllr Beckett to remain as TWG representative for Pepper Street, Birch Heath/Little Heath and Village Road.
14. Cllr Kent reported he had been in contact with Stuart Bateman, CWAC Highways requesting he put together plans and costings for chicanes and speed cushions and that the survey of parking restrictions not take place until September when the schools return from the summer break.
15. A suggestion was put forward for the number of TWG representatives be increased from the current 9 to give a wider representation. It was explained that there was provision within the terms of reference once the TWG group had been established for six months for a review to take place on all the terms and make up of the group.
16. Cllr Eccles requested that the proposal to increase the number of representatives immediately was put to the vote;
Resolved: To keep the six-month review of the Terms of Reference as currently agreed; 5 for and 3 against, the proposal was carried.

To confirm the date of the Traffic Working Group Meeting

17. Due to the PC Election the date of the first meeting has not been agreed.
Action: Cllr Sinclair will liaise with the High School to secure the venue so a date can be fixed,

Allotments

Report from the Allotment Group

18. A report was circulated to all Councillor prior to the meeting which included report on plot inspections, progress with car-parking area, confirming arrangements for two waste skips and up to date position of the payment of rents.
19. The report was accepted.

Outcome of review of Allotment Tenancy Agreement

20. Due to the change of personnel on the Council this matter will be re-visited at a later date.

Update on Land Registry transfer

21. This matter is ongoing

Finance

22. The following expenditure was approved.

ORGANISATION		
Cheshire Community Action – Entrance Fee for Community Pride Award 2019	50.00	LGA 1972 – Sec 111
Sue Thwaite – Clerk Expenses for April 2019	146.88	LGA 1972 – Sec 112
Cheshire Community Action – Annual Subscription	50.00	LGA 1972 Sec 143
Mid-Cheshire Footpath Society - Annual subscription	8.00	LGA 1972 Sec 143
Countrywide Grounds Maintenance – Legion Meadow early cut and collect	330.00	Open Spaces Act 1906

ChALC – Affiliation Fee 2019/2020	698.12	LGA 1972 Sec 143
ChALC – 12 copies of The Good Councillor Guide 2018	48.00	LGA 1972 Sec 143
Gavin Eyres – Return of Allotment Key Deposit	5.00	Small Holding & Allotments Act 1908
Zurich Municipal – Renewal premium for Parish Council Insurance	1065.44	LGA 1972 Sec 140
UPRINT – 3 toner cartridges and 1 box of A4 Printer Paper	100.48	LGA 1972 Sec 143
Boughton Heath Allotment Association – Skip hire for allotments	270.00	Small Holding & Allotments Act 1908
Boughton Heath Allotment Association – Materials for Car Park	412.04	Small Holding & Allotments Act 1908
Dinks Diggers – Preparation work for creation of Car Park at Allotments	360.00	Small Holding & Allotments Act 1908
Rob Piece – Groundworks Maintenance	349.40	Open Spaces Act 1906
No Prior Approval Payments		
Sue Thwaite Clerk – Salary for April 2019 & Additional hrs for March 2019	555.95	LGA 1972 – Sec 111
HMRC – PAYE April 2019	164.80	LGA 1972 – Sec 2
Derek Garner – Village Asst Pay & expenses April/2019	108.39	LGA 1972 – Sec 112
Christleton Methodist Church – Room Hire for MAY 2019	25.00	LGA 1972 – Sec 111
INCOME: Gordon Emery – purchase of small amount of Sandstone	20.00	
CWAC: PRECEPT	50,000.00	
Bank Balances – @ 25/04/19		
H/I Account	102,113.88	
Current A/C	100.31	
Dredging A/C	10,027.38	

To approve transfer of VAT refund of £299.15 to King George's Fields

23. The transfer of £299.15 to King George's Fields was approved

Christleton Schools

Update from Christleton High School

24. There was nothing to report at this meeting

Update from Christleton Primary School

25. There was nothing to report at this meeting.

Monthly Inspection Report

Capesthorpe Road Community Orchard

26. It was reported that all the benches at the Orchard needed attention.
Resolved: To request a price from contractor to strip down and re varnish the benches
Action: The Clerk to action this item.

Action Items

To finalise Annual Open Morning and confirm attendance of Councillors

27. The Clerk confirmed there were still a couple of organisations who had not responded to their invitation to attend, she will chase them up.
28. CWAC Stuart Parker and MP Chris Matheson have both confirmed their attendance.
29. Due to the lack of support for this event from the wider community other options and ways to engage with the community would be investigated over the next few months.

Information Correspondence

30. Information correspondence, a list of items received has been circulated to members prior to the meeting

Information only items

31. There were no issues raised at this meeting.

Dates of the next meetings: Tuesday 4th June 2019 & 2nd July 2019

Meeting closed at 9.40 pm.